

Shenandoah Community School District Board of Directors
Shenandoah Administrative Board Room
December 8, 2025 – 5:00 p.m.
Organizational Meeting

Board Agenda

1. Call to Order
2. Roll Call and Determination of Quorum
3. Mission Statement: Read by Director Twyman
 - a. *The Shenandoah Community School District, in partnership with families and the community, will provide each student an educational environment that maximizes his or her potential to become responsible, successful citizens and lifelong learners in an ever-changing world.*
4. Welcome to Audience
5. Approval of previous meeting minutes
6. Approval of Treasurer's Report
 - a. Account Balances
 - b. Unspent Authorized Budget Report
 - c. Accounts Payable
7. Review and Approve Election Results
8. Adjournment of the retiring board

1. Call to Order
2. Roll Call and Determination of Quorum
3. Oath of Office
4. Election of Board President & Oath
5. Election of Board Vice-President & Oath
6. Public Forum
7. Consent Agenda

a. Personnel Requests:

Contracts:

*Katy King	FCS Teacher	\$25,000
Patrick Morgan-Fine	K8 Night Custodian	\$17.10/hr days; \$18.10/hr nights
*pending licensure requirements are met		

Resignations:

Kayla Michaelson	AD Secretary	effective 12.31.25
Marcia Johnson	Asst. Girls Tennis	
Michael May	PT Custodian	effective 11.20.25

Retirements:

Larry Seward	Custodian	effective 12.31.25
Jay Sweet	HS Industrial Technology	effective end of school year
	Junior Class Sponsor, Skills USA	
Renae Sweet	Junior Class Sponsor	effective end of school year

Modifications – Second Semester:

Cynda Notz	IGNITE .5 Business and Math to 1.0 Business and Math
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b. Fundraising Requests:

*on attached sheet

c. Out of State Travel Requests:

*on attached sheet

8. Action Items

- a. Approve Appointment of Ahlers & Cooney as SCSD Attorney
- b. Approve Bank Depositories with Bank Iowa, First National Bank and ISJIT
 - i. Bank Iowa (PPEL, SAVE, General Fund, Management) for up to \$7.5 million
 - ii. Northwest Bank (Activities, Scholarship) for up to \$1 million
 - iii. Iowa Schools Joint Investment Trust for up to \$5 million
- c. Approve Southwest Iowa Herald as SCSD Publication
- d. Appoint Member to the Fremont County Conference Board
- e. Appoint Member to the Page County Conference Board
- f. Approve SBRC Application – Open Enrollment Out not in Fall of 2024 at \$246,668
- g. Approve SBRC Application – Limited English Proficient Instruction Beyond 5 Years at \$1,677
- h. Approve Copier Proposal
 - i. Recommended Visual Edge IT Kyocera Laser/Toner Bid
- i. Acknowledge Receipt of K8 Roof and HVAC Replacement Project Status Report #7
- j. Approve Second Reading of Board Policies
 - i. 104 – Anti-Bullying/Harassment Policy
 - ii. 211 – Open Meetings
 - iii. 501.09 - Chronic Absenteeism and Truancy
 - iv. 503.1 - School Safety Assessment Team
 - v. 507.01 - Student Health and Immunization Certificates
 - vi. 705.1 - Purchasing-Bidding
 - vii. 802.02 - Request for Improvements
 - viii. 802.3 - Emergency Repairs
 - ix. 804.02 - District Emergency Operations Plans

9. Informational Items

Next Regular Meeting – January 12, 2026 at 5:00 P.M.

10. Adjournment

**Shenandoah Community School District
Minutes of the Regular Meeting of the Board of Directors – November 10, 2025
Administration Board Room**

Call to Order:

Board President Jean Fichter called the meeting to order at 5:00 pm.

Roll Call:

Roll Call was answered by Directors Jean Fichter, Glenn Mason, Brent Twyman, Adam Van Der Vliet, and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett, and Board Secretary Lisa Holmes.

Mission Statement:

The SCSD Mission Statement was recited by Director Mason.

Public Hearing – 2026-27 School Calendar

The public hearing was opened at 5:01 p.m. With no public comment, the hearing was closed at 5:02 p.m.

Welcome to Audience:

President Fichter welcomed everyone to the meeting.

Open Forum:

President Fichter read the rules for speaking during the open forum. There was no public comment.

Administrative Reports:

Recognition of Students Selected for All-State:

Mr. Ratliff and Mrs. Smith introduced Jack Murren, Mya Young, and Zoe Young. President Fichter presented each with a certificate of recognition for being selected for the all-state choir.

Vision Shenandoah – Recreation Update:

Mr. Matt Sells gave a presentation to the board on the Shenandoah Fieldhouse Project that will be presented to the Lakin Foundation.

Shenandoah Parks and Recreation – Soccer Program:

Mr. Kevin Olson shared information with the board about the local soccer program. There are competitive teams for students up to 15 years old in the Southwest Iowa Soccer League. When Shenandoah joins the WIC, they will be the only school who doesn't have a high school soccer program.

Consent Agenda:

Approve the consent agenda to include previous minutes, the financial accounts, the payment of bills, out-of-state travel requests and grant requests. Personnel Requests: Contracts: Jennifer Dukes, Wrestling Cheer Coach - \$2,159. Contracts 2026-27: David Terry, MS Football - \$3,023 with amount to be modified at the conclusion of the 2026-27 negotiation season. Resignations: Dustin Comstock, MS Football; Brett Roberts, Asst. HS Football; Damyn Roberts, Maintenance – effective 10.24.25; Jasmine Tschida, Custodian – effective 10.31.25. Volunteer Coaches: John Connell, MS Boys Basketball, Devin Morelock, Bowling; Dakota Murren, Speech; Ryan O'Rourke, HS Boys Basketball; Matt Sells, HS Boys Basketball; Auri Trowbridge, Speech; Austin Wilson, Boys and Girls Wrestling. Transfers: Forrest Schmoker, Custodial to Maintenance - \$24/hr. Modifications: Deanne Marriott, .5 FTE IGNITE Language Arts to .8 FTE IGNITE Language Arts/Special Education. Motion to approve by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

Action Items:

Approve 2026-27 School Calendar:

Motion to approve by Director Wooten, seconded by Director Twyman. Motion carried unanimously.

Vote for Candidate Running for GHAEA Board of Directors District 2:

Director Van Der Vliet made a motion to cast the vote for the lone candidate John Gambs, seconded by Director Wooten. Motion carried unanimously.

Acknowledge Receipt of K8 Roof and HVAC Replacement Project Status Report #6:

Motion to acknowledge by Director Van Der Vliet, seconded by Director Mason. Motion carried unanimously.

Approve Review of the 700, 800, and 900 Sections of Board Policy:

Motion to approve by Director Wooten, seconded by Director Van Der Vliet. Motion carried unanimously.

Discussion Item (possible action):

IMEG Proposal:

The proposal includes heat pump replacement in Zone 3 of the K-8 building. Motion to approve the proposal by Director Van Der Vliet, seconded by Director Mason. Motion carried unanimously.

Informational Items:

Special Meeting – November 17, 2025 at 5:00 pm

Next Regular Meeting – December 8, 2025 at 5:00 pm

Adjournment:

Motion by Director Wooten, second by Director Mason to adjourn the meeting at 5:49 pm. Motion carried unanimously.

Board Secretary

Board President

**Shenandoah Community School District
Minutes of the Special Meeting of the Board of Directors – November 17, 2025
Administration Board Room**

Call to Order:

Board Vice President Clint Wooten called the meeting to order at 5:00 p.m.

Roll Call:

Roll Call was answered by Directors Jean Fichter (via phone), Glenn Mason, Brent Twyman and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett, and Board Secretary Lisa Holmes. Absent was Director Adam Van Der Vliet.

Public Hearing – Sale of Student Project House at 213 W. Sheridan Avenue:

The public hearing was opened at 5:00 p.m. regarding the sale of the student project house at 213 W. Sheridan with the listing price of \$150,000. With no public comment, the hearing was closed at 5:01.

Personnel Requests:

Motion by Director Fichter, seconded by Director Twyman to accept the resignation of Eli Stimson effective 11.13.25. Motion carried unanimously.

Action Items:

Accept Offer of Student Project House at 213 W. Sheridan and 211 W. Sheridan (west ½):

There was an offer of \$150,000 by Sandy Hilding that prompted the scheduling of the public hearing. After publication of the public hearing, two more offers were made. One was for \$160,000 and was contingent on the buyer closing on their current home and one was for \$166,000 contingent on loan acceptance based on appraisal value and loan requirements. After discussion, Director Mason made a motion to accept the initial pre-approved offer of \$150,000 as it met all criteria set forth by the district in the listing of the property and had no contingencies attached. The motion was seconded by Director Fichter. Motion carried unanimously.

Approve First Reading of Board Policies: 104 – Anti-Bullying/Harassment Policy; 211 – Open Meeting; 501.09 – Chronic Absenteeism and Truancy; 503.1 – School Safety Assessment Team; 506.1 – Education Records Access (review only); 507.01 – Student Health and Immunization Certificates; 705.1 – Purchasing-Bidding; 802.02 – Request for Improvements; 802.3 – Emergency Repairs; 804.02 – District Emergency Operations Plans:

Dr. Nelson went through the changes in the board policies. Policy 705.1 needs the limits updated. Director Fichter made a motion to change the limit for the superintendent to authorize purchases without prior board approval and without competitive requests for proposals, quotations, or bids for goods and service to \$15,000; for purchases costing at least \$15,000 and up to \$50,000, the superintendent shall receive proposals, quotations, or bids for the goods and services to be purchased prior to board approval; and for goods and services exceeding \$50,000, the competitive request for proposal (RFP) or competitive bid process shall be used and received prior to board approval. The motion was seconded by Director Mason. Motion carried unanimously.

Director Twyman made a motion to approve the first reading of the policies, seconded by Director Fichter. Motion carried unanimously.

Informational Items:

Next Regular Meeting – December 8, 2025 at 5:00 pm

Adjournment:

Motion by Director Mason, seconded by Director Twyman to adjourn the meeting at 5:20pm. Motion carried unanimously.

Board Secretary

Board President

COUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
General Fund (10)												
Beg Balance Checking (BKIA 10)	22,318.30	62,389.16	4,497.72	53,014.33	1,168.24	40,037.94	-	-	-	-	-	-
Beg Balance PSF MED INS (BKIA 101)	165,520.28	175,136.28	179,884.52	209,498.08	215,528.23	231,870.55	-	-	-	-	-	-
Beg Balance PSF DNT INS (BKIA 102)	13,106.68	10,507.21	12,202.37	8,931.74	11,215.16	11,107.61	-	-	-	-	-	-
Beg Balance MS Concession (CASH)	210.00	210.00	210.00	210.00	210.00	210.00	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)	1,440,807.21	1,229,937.60	320,085.59	1,105,232.91	2,946,847.58	2,679,517.14	-	-	-	-	-	-
Beg Balance Invest ISJIT (BKIA 110)	953,131.21	816,105.77	818,421.25	820,045.50	821,438.16	822,733.15	-	-	-	-	-	-
Revenues	41,263.63	70,937.41	2,069,120.52	3,257,466.34	1,192,641.74	-	-	-	-	-	-	6,631,429.64
Receivables	1,244,779.19	256,841.11	76,335.20	-	-	-	-	-	-	-	-	-
Expenditures	(392,869.50)	(614,269.39)	(1,284,112.93)	(1,460,435.12)	(1,407,225.79)	-	-	-	-	-	-	(5,158,912.73)
Payables	(1,193,980.98)	(672,493.70)	288.32	2,443.59	3,653.07	-	-	-	-	-	-	-
Prior Month's Adjustment	-	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	62,389.16	4,497.72	53,014.33	1,168.24	40,037.94	-	-	-	-	-	-	-
End Balance PSF MED INS (BKIA 101)	175,136.28	179,884.52	209,498.08	215,528.23	231,870.55	-	-	-	-	-	-	-
End Balance PSF DNT INS (BKIA 102)	10,507.21	12,202.37	8,931.74	11,215.16	11,107.61	-	-	-	-	-	-	-
End Balance MS Concession (CASH)	210.00	210.00	210.00	210.00	210.00	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)	1,229,937.60	320,085.59	1,105,232.91	2,946,847.58	2,679,517.14	-	-	-	-	-	-	-
End Balance Invest ISJIT (BKIA 110)	816,105.77	818,421.25	820,045.50	821,438.16	822,733.15	-	-	-	-	-	-	-
Total General Fund	2,294,286.02	1,335,301.45	2,196,932.56	3,996,407.37	3,785,476.39	-	-	-	-	-	-	-
Check	2,294,286.02	1,335,301.45	2,196,932.56	3,996,407.37	3,785,476.39	3,785,476.39	-	-	-	-	-	\$0.00
Management Fund (22)												
Beg Balance Checking (BKIA 10)	5,018.34	288.24	562.38	(1,881.86)	561.65	315.75	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)	117,846.71	8,882.82	8,144.52	76,422.79	206,117.76	223,401.50	-	-	-	-	-	-
Beg Balance Invest (BKIA 110)	447,584.35	38,981.18	40,068.51	831.25	1,485.24	2,093.36	-	-	-	-	-	-
Revenues	1,821.01	1,358.63	78,548.11	148,408.93	18,381.42	-	-	-	-	-	-	248,518.10
Receivables	4,139.91	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(528,258.08)	(735.46)	(51,951.34)	(15,616.46)	(735.46)	-	-	-	-	-	-	(597,296.80)
Payables	-	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	288.24	562.38	(1,881.86)	561.65	315.75	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)	8,882.82	8,144.52	76,422.79	206,117.76	223,401.50	-	-	-	-	-	-	-
End Balance Invest (BKIA 110)	38,981.18	40,068.51	831.25	1,485.24	2,093.36	-	-	-	-	-	-	-
Total Management Fund	48,152.24	48,775.41	75,372.18	208,164.65	225,810.61	-	-	-	-	-	-	-
Check	48,152.24	48,775.41	75,372.18	208,164.65	225,810.61	225,810.61	-	-	-	-	-	-
SAVE Fund (33)												
Beg Balance Checking (BKIA 10)	5,073.85	908.16	9,332.25	531.81	752.50	1,100.85	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)	77,888.09	200,689.60	165,217.85	180,146.26	272,202.21	317,488.25	-	-	-	-	-	-
Beg Balance Invest (BKIA 110)	862,968.94	715,662.11	717,758.56	19,229.16	20,490.09	21,662.58	-	-	-	-	-	-
Revenues	3,027.59	106,707.04	128,478.82	133,379.21	106,510.99	-	-	-	-	-	-	478,103.65
Receivables	146,613.23	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(141,400.61)	(131,158.25)	(820,880.25)	(39,841.64)	(59,704.11)	-	-	-	-	-	-	(1,192,984.86)
Payables	(36,911.22)	(500.00)	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	908.16	9,332.25	531.81	752.50	1,100.85	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)	200,689.60	165,217.85	180,146.26	272,202.21	317,488.25	-	-	-	-	-	-	-
End Balance Invest (BKIA 110)	715,662.11	717,758.56	19,229.16	20,490.09	21,662.58	-	-	-	-	-	-	-
Total SAVE Fund	917,259.87	892,308.66	199,907.23	293,444.80	340,251.68	-	-	-	-	-	-	-
Check	917,259.87	892,308.66	199,907.23	293,444.80	340,251.68	340,251.68	-	-	-	-	-	-
ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
PPEL Fund (36)												
Beg Balance Checking (BKIA 10)	570.08	9,551.33	223.34	62.86	548.84	2,389.55	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)	4,180.61	6,766.61	1,773.34	57,515.64	124,942.24	101,337.47	-	-	-	-	-	-
Beg Balance Invest (BKIA 110)	472,341.45	343,815.55	294,963.03	265,767.95	266,458.11	267,099.86	-	-	-	-	-	-
Revenues	1,535.13	1,181.34	61,573.52	143,137.30	17,054.27	-	-	-	-	-	-	\$224,481.56
Receivables	2,576.43	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(108,086.48)	(64,355.12)	(35,186.78)	(74,534.56)	(38,176.58)	-	-	-	-	-	-	(320,339.52)
Payables	(12,983.73)	-	-	-	-	-	-	-	-	-	-	-
Prior Month's Adjustment	-	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	9,551.33	223.34	62.86	548.84	2,389.55	-	-	-	-	-	-	-
End Balance Invest (BKIA 14)	6,766.61	1,773.34	57,515.64	124,942.24	101,337.47	-	-	-	-	-	-	-
End Balance Savings (BKIA 110)	343,815.55	294,963.03	265,767.95	266,458.11	267,099.86	-	-	-	-	-	-	-
Total PPEL Fund	360,133.49	296,959.71	323,346.45	391,949.19	370,826.88	-	-	-	-	-	-	-
Check	360,133.49	296,959.71	323,346.45	391,949.19	370,826.88	370,826.88	-	-	-	-	-	\$0.00
Debt Service Fund (40)												
Beg Balance Fiscal Agent (BI)	-	-	-	-	-	-	-	-	-	-	-	-
Revenues	-	-	-	-	-	-	-	-	-	-	-	\$0.00
Expenditures	-	-	-	-	-	-	-	-	-	-	-	\$0.00

End Balance Fiscal Agent (BI)													
Total Debt Service Fund													
ACCOUNT	CHECK	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Nutrition Fund (61)													
Beg Balance Checking (BKIA 10)		14.60	138.85	1,075.45	1,944.86	957.79	3,681.47	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)		59,541.86	61,864.18	92,575.04	68,556.46	72,119.43	68,398.02	-	-	-	-	-	-
Beg Balance Invest (BKIA 110)		183,143.36	183,714.92	184,159.84	184,471.94	184,739.54	184,988.37	-	-	-	-	-	-
Revenues		5,527.89	77,428.69	40,330.29	90,897.66	82,632.49	-	-	-	-	-	-	-
Receivables		55,953.18	-	-	-	-	-	-	-	-	-	-	-
Expenditures		(16,602.16)	(45,336.31)	(63,337.15)	(88,684.16)	(84,011.39)	-	-	-	-	-	-	-
Payables		(47,121.92)	-	169.79	630.00	630.00	-	-	-	-	-	-	-
Prior Month's Adjustment (AUDIT)		(5,261.14)	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)		138.85	1,075.45	1,944.86	957.79	3,681.47	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)		61,864.18	92,575.04	68,556.46	72,119.43	68,398.02	-	-	-	-	-	-	-
End Balance Invest (BKIA 110)		183,714.92	184,159.84	184,471.94	184,739.54	184,988.37	-	-	-	-	-	-	-
Total Nutrition Fund		240,456.81	277,810.33	254,973.26	257,816.76	257,067.86	-	-	-	-	-	-	-
Check		240,456.81	277,810.33	254,973.26	257,816.76	257,067.86	257,067.86	-	-	-	-	-	-
ChildCare Fund (62)													
Beg Balance Checking (BKIA 10)		(75.00)	-	-	-	(2,395.75)	-	-	-	-	-	-	-
Beg Balance Savings (BKIA 14)		6,488.69	6,418.54	7,634.09	8,585.00	7,563.95	8,680.82	-	-	-	-	-	-
Revenues		14.85	1,232.45	1,298.54	1,263.19	1,116.87	-	-	-	-	-	-	-
Expenditures		(10.00)	(16.90)	(347.63)	(2,284.24)	(2,395.75)	-	-	-	-	-	-	-
Payables		-	-	-	-	-	-	-	-	-	-	-	-
Prior Month's Adjustment		-	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)		-	-	-	-	(2,395.75)	-	-	-	-	-	-	-
End Balance Savings (BKIA 14)		6,418.54	7,634.09	8,585.00	7,563.95	8,680.82	-	-	-	-	-	-	-
Total ChildCare Fund		6,418.54	7,634.09	8,585.00	7,563.95	6,285.07	6,285.07	-	-	-	-	-	-
Check		6,418.54	7,634.09	8,585.00	7,563.95	6,285.07	6,285.07	-	-	-	-	-	-
CHKID=10 (BKIA GEN CHECKING)		73,275.74	15,691.14	53,672.00	3,989.02	45,129.81	-	-	-	-	-	-	-
CHKID=101 (BKIA PSF MEDICAL CHK)		175,136.28	179,884.52	209,498.08	215,528.23	231,870.55	-	-	-	-	-	-	-
CHKID=102 (BKIA PSF DENTAL CHK)		10,507.21	12,202.37	8,931.74	11,215.16	11,107.61	-	-	-	-	-	-	-
CHKID=110 (ISJIT - BKIA MM)		2,098,279.53	2,055,371.19	1,290,345.80	1,294,611.14	1,298,577.32	-	-	-	-	-	-	-
CHKID=14 (BKIA GEN MM)		1,514,559.35	595,430.43	1,496,459.06	3,629,793.17	3,398,823.20	-	-	-	-	-	-	-
GRAND TOTAL General/SAVE/PPEL/CN		3,871,758.11	2,858,579.65	3,058,906.68	5,155,136.72	4,985,508.49	-	-	-	-	-	-	-
ACCOUNT	CHECK	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Reconciliation													
Bank Statement (BKIA) CHKID=10		71,693.27	15,691.14	53,672.00	30,115.94	45,129.81	-	-	-	-	-	-	-
Bank Statement (BKIA) CHKID=14		1,513,723.35	595,430.43	1,496,459.06	3,629,793.17	3,398,823.20	-	-	-	-	-	-	-
Bank Statement (BKIA) CHKID=101		175,136.28	179,884.52	209,498.08	216,249.23	231,870.55	-	-	-	-	-	-	-
Bank Statement (BKIA) CHKID=102		10,507.21	12,202.37	10,576.50	13,528.14	11,107.61	-	-	-	-	-	-	-
Bank Statement (ISJIT) CHKID=110		2,098,279.53	2,055,371.19	1,290,345.80	1,294,611.14	1,298,577.32	-	-	-	-	-	-	-
Less Outstanding Auto/Checks/Debits		-	-	(1,644.76)	(29,160.90)	-	-	-	-	-	-	-	-
Outstanding Deposits/GJE		2,418.47	-	-	-	-	-	-	-	-	-	-	-
Total Reconciliation		3,871,758.11	2,858,579.65	3,058,906.68	5,155,136.72	4,985,508.49	-	-	-	-	-	-	-
Amount Reconciliation Difference		-	-	-	-	-	-	-	-	-	-	-	-
Activity Fund (21)													
Beg Balance Checking (FNBC 40)		(1,057.00)	879.14	395.80	90.47	(11.79)	4,676.27	-	-	-	-	-	-
Beg Cash on Hand - Concession Bag		700.00	700.00	700.00	700.00	700.00	700.00	-	-	-	-	-	-
Beg Cash on Hand - Gate Bag		800.00	800.00	800.00	800.00	800.00	800.00	-	-	-	-	-	-
Beg Balance Savings (FNBC 44)		12,438.40	5,924.45	3,729.10	38,214.76	76,307.83	70,751.20	-	-	-	-	-	-
Beg Balance Invest (FNBC 111)		158,967.97	159,514.16	160,062.07	145,552.03	146,033.13	146,480.55	-	-	-	-	-	-
Revenues		8,743.91	14,855.81	41,678.73	69,584.32	34,752.67	-	-	-	-	-	-	-
Receivables		293.25	-	-	-	-	-	-	-	-	-	-	-
Expenditures		(11,003.78)	(16,736.59)	(22,008.44)	(31,112.41)	(35,173.82)	-	-	-	-	-	-	-
Payables		(2,065.00)	(250.00)	-	-	-	-	-	-	-	-	-	-
End Balance Checking (FNBC 40)		879.14	395.80	90.47	(11.79)	4,676.27	-	-	-	-	-	-	-
End Cash on Hand - Concession Bag		700.00	700.00	700.00	700.00	700.00	-	-	-	-	-	-	-
End Cash on Hand - Gate Bag		800.00	800.00	800.00	800.00	800.00	-	-	-	-	-	-	-
End Balance Savings (FNBC 44)		5,924.45	3,729.10	38,214.76	76,307.83	70,751.20	-	-	-	-	-	-	-
End Balance Invest (FNBC 111)		159,514.16	160,062.07	145,552.03	146,033.13	146,480.55	-	-	-	-	-	-	-
Total Activity Fund		167,817.75	165,686.97	185,357.26	223,829.17	223,408.02	-	-	-	-	-	-	-
Check		167,817.75	165,686.97	185,357.26	223,829.17	223,408.02	223,408.02	0.00	0.00	0.00	0.00	0.00	0.00
Scholarships (81)													
Beg Balance Checking (FNBC 40)		-	-	-	-	-	-	-	-	-	-	-	-

[illegible]

SHENANDOAH COMMUNITY SCHOOL				
UNSPENT AUTHORIZED BUDGET CALCULATION*				
2025-2026				
	REGULAR PROGRAM DISTRICT COST	\$8,462,778		
+	REGULAR PROGRAM BUDGET ADJUSTMENT	\$0		
+	SUPPLEMENTARY WEIGHTING DISTRICT COST	\$128,542		
+	SPECIAL ED DISTRICT COST	\$1,234,012		
+	TEACHER SALARY SUMMPLEMENT DISTRICT COST	\$1,093,075		
+	PROF DEV SUPPLEMENT DISTRICT COST	\$82,968		
+	EARLY INTERVENTION SUPPL DISTRICT COST	\$96,354		
+	TEACHER LEADERSHIP SUPP DISTRICT COST	\$409,987		
+	AEA SPECIAL ED SUPPORT	\$424,069		
+	AEA SPECIAL ED SUPPORT ADJUSTMENT	\$0		
+	AEA MEDIA SERVICES	\$69,539		
+	AEA EDUCATIONAL SERVICES	\$76,890		
+	AEA SHARING DISTRICT COST	\$866		
+	AEA TEACHER SALARY SUPPL DISTRICT COST	\$43,546		
+	AEA PROF DEV SUPPL DISTRICT COST	\$0		
+	DROPOUT ALLOWABLE GROWTH	\$306,965	Required Local Match \$102,322	
+	SBRC ALLOWABLE GROWTH OTHER #1	\$0	Inc. Enrollmnt, OE Out, and LEP	
+	SBRC ALLOWABLE GROWTH OTHER #2	\$200,000	LEP	
+	SPECIAL ED DEFICIT ALLOWABLE GROWTH	\$790,000	Estimated	
-	SPECIAL ED POSITIVE BALANCE REDUCTION	\$0		
-	AEA SPECIAL ED POSITIVE BALANCE	\$0		
+	ALLOWANCE FOR CONSTRUCTION PROJECTS	\$0		
-	UNSPENT ALLOWANCE FOR CONSTRUCTION	\$0		
+	ENROLLMENT AUDIT ADJUSTMENT	\$22,985		
-	AEA PRORATA REDUCTION	-\$16,570	598,340	
=	MAXIMUM DISTRICT COST	\$13,426,006	11,879,062	1,546,944.00
+	PRESCHOOL FOUNDATION AID	\$167,800		
+	INSTRUCTIONAL SUPPORT AUTHORITY	\$658,507		
+	ED IMPROVEMENT AUTHORITY	\$0		
+	OTHER MISCELLANEOUS INCOME	\$2,640,000	Estimate on Budget Worksheet	
+	UNSPENT AUTH BUDGET - PREVIOUS YEAR	\$3,955,294	Est.	
=	MAXIMUM AUTHORIZED BUDGET	\$20,847,607		
-	EXPENDITURES	\$5,158,913	24.75%	
=	UNSPENT AUTHORIZED BUDGET	\$15,688,694		
	EXPENDITURES	FY2026	FY2025 Actuals	FY2025 Actuals
	JULY	\$392,869.50	\$306,052.63	\$306,052.63
	AUGUST	\$614,269.39	\$486,045.64	\$486,045.64
	SEPTEMBER	\$1,284,112.93	\$1,722,929.65	\$1,722,929.65
	OCTOBER	\$1,460,435.12	\$1,260,697.81	\$1,260,697.81
	NOVEMBER	\$1,407,225.79	\$1,379,001.87	\$1,379,001.87
	DECEMBER	\$0.00	\$0.00	\$1,254,941.02
	JANUARY	\$0.00	\$0.00	\$1,241,859.07
	FEBRUARY	\$0.00	\$0.00	\$1,350,155.50
	MARCH	\$0.00	\$0.00	\$1,666,491.89
	APRIL	\$0.00	\$0.00	\$1,252,696.36
	MAY	\$0.00	\$0.00	\$1,359,787.49
	JUNE	\$0.00	\$0.00	\$3,485,994.76
	TOTAL	\$5,158,912.73	\$5,154,727.60	\$16,766,653.69

SHENANDOAH COMMUNITY SCHOOL										
CALCULATION OF MISCELLANEOUS INCOME										
2025-2026										
	STATE AID/ SRCIPVR (CNI)	TLC/4 YR STATE AID/TSS/ EARLY INTER/PD/ TRANS EQ.	SPED DEFICIT & 10% SPED SUPPORT	AEA FLOWTHROUGH	PROPERTY TAX	INSTRUCTIONAL SUPPORT THRU	EXCISE TAXES UTILITY REPL.	** MISC REVENUE	TOTAL REVENUE (Includes Flowthrough)	
	Source Codes	Source Codes	STATE AID Source Code	Source Code	Source Codes	INCOME SURTAXES Source Code	Source Codes			
	3111, 3112 3801, 3803	3116, 3117, 3119 3204, 3216, 3342, 3376	Source Code 3113, 3306	Source Code 3214	1110-1119 & 1191, 3804	Source Code 1134	Source Codes 1170-1179			FY2025
JUL	-	-	-	-	-	-	-	41,263.63	41,263.63	78,231.31
AUG	30,877.00	-	-	-	-	-	-	40,060.41	70,937.41	61,372.98
SEP	640,085.00	184,686.00	3,523.00	31,703.70	950,708.11	-	239.94	258,174.77	2,069,120.52	2,144,363.91
OCT	640,085.00	184,686.00	3,523.00	31,703.70	2,135,322.96	-	78,720.78	183,424.90	3,257,466.34	3,038,948.32
NOV	640,085.00	184,686.00	3,523.00	31,703.70	178,484.39	-	-	154,159.65	1,192,641.74	1,114,161.62
DEC	-	-	-	-	-	-	-	-	-	1,199,637.44
JAN	-	-	-	-	-	-	-	-	-	1,052,190.22
FEB	-	-	-	-	-	-	-	-	-	1,209,389.88
MAR	-	-	-	-	-	-	-	-	-	1,668,995.19
APR	-	-	-	-	-	-	-	-	-	2,754,959.04
MAY	-	-	-	-	-	-	-	-	-	1,175,195.40
JUN	-	-	-	-	-	-	-	-	-	2,645,467.69
TOTAL	\$ 1,951,132.00	\$ 554,058.00	\$ 10,569.00	\$ 95,111.10	\$ 3,264,515.46	\$ -	\$ 78,960.72	\$ 677,083.36	\$ 6,631,429.64	\$18,142,913.00

Function Part 1		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
08	GOVERNMENTAL LONG TERM FIXED ASSETS								
1000	INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000	2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000	FACILITIES ACQUISITION & CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08	GOVERNMENTAL LONG TERM FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	GENERAL FUND								
1000	INSTRUCTION	0.00	872,424.14	2,897,469.64	0.00	(2,897,469.64)	13,499.80	35,173.37	(2,946,142.81)
2000	2000	0.00	503,097.95	2,166,331.99	0.00	(2,166,331.99)	30,340.39	15,724.52	(2,212,396.90)
4000	FACILITIES ACQUISITION & CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000	6000	0.00	31,703.70	95,111.10	0.00	(95,111.10)	0.00	0.00	(95,111.10)
10	GENERAL FUND	0.00	1,407,225.79	5,158,912.73	0.00	(5,158,912.73)	43,840.19	50,897.89	(5,253,650.81)
21	ACTIVITY FUND								
1000	INSTRUCTION	0.00	35,138.82	115,993.04	0.00	(115,993.04)	9,719.51	6,261.39	(131,973.94)
2000	2000	0.00	35.00	42.00	0.00	(42.00)	0.00	0.00	(42.00)
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	ACTIVITY FUND	0.00	35,173.82	116,035.04	0.00	(116,035.04)	9,719.51	6,261.39	(132,015.94)
22	MANAGEMENT FUND								
1000	INSTRUCTION	0.00	735.46	118,343.09	0.00	(118,343.09)	0.00	0.00	(118,343.09)
2000	2000	0.00	0.00	478,953.71	0.00	(478,953.71)	0.00	50,842.50	(529,796.21)
3000	3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	MANAGEMENT FUND	0.00	735.46	597,296.80	0.00	(597,296.80)	0.00	50,842.50	(648,139.30)
33	SAVE(SECURE AN ADVANCED VISION FOR ED.								
1000	INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000	2000	0.00	9,453.86	12,767.83	0.00	(12,767.83)	0.00	0.00	(12,767.83)
4000	FACILITIES ACQUISITION & CONSTRUCTION	0.00	50,250.25	1,031,901.35	0.00	(1,031,901.35)	16,978.00	5,176.71	(1,054,056.06)
5000	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000	6000	0.00	0.00	148,315.68	0.00	(148,315.68)	0.00	0.00	(148,315.68)
33	SAVE(SECURE AN ADVANCED VISION FOR ED.	0.00	59,704.11	1,192,984.86	0.00	(1,192,984.86)	16,978.00	5,176.71	(1,215,139.57)
36	PHYSICAL PLANT & EQUIPMENT								
1000	INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000	2000	0.00	38,101.65	244,881.79	0.00	(244,881.79)	26,423.16	46,258.17	(317,563.12)
3000	3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000	FACILITIES ACQUISITION & CONSTRUCTION	0.00	74.93	32,957.73	0.00	(32,957.73)	135.26	2,622.00	(35,714.99)
6000	6000	0.00	0.00	42,500.00	0.00	(42,500.00)	0.00	0.00	(42,500.00)
36	PHYSICAL PLANT & EQUIPMENT	0.00	38,176.58	320,339.52	0.00	(320,339.52)	26,558.42	48,880.17	(395,778.11)
40	DEBT SERVICE								

Function Part 1		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
2000	2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61	SCHOOL NUTRITION FUND								
2000	2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3000	3000	0.00	84,011.39	290,159.84	0.00	(290,159.84)	886.70	266.59	(291,313.13)
6000	6000	0.00	0.00	7,811.33	0.00	(7,811.33)	0.00	0.00	(7,811.33)
61	SCHOOL NUTRITION FUND	0.00	84,011.39	297,971.17	0.00	(297,971.17)	886.70	266.59	(299,124.46)
62	CHILDCARE FUND								
1000	INSTRUCTION	0.00	2,395.75	5,054.52	0.00	(5,054.52)	0.00	0.00	(5,054.52)
62	CHILDCARE FUND	0.00	2,395.75	5,054.52	0.00	(5,054.52)	0.00	0.00	(5,054.52)
81	TRUST FUNDS NON EXPENDABLE								
1000	INSTRUCTION	0.00	0.00	9,100.00	0.00	(9,100.00)	0.00	0.00	(9,100.00)
6000	6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
81	TRUST FUNDS NON EXPENDABLE	0.00	0.00	9,100.00	0.00	(9,100.00)	0.00	0.00	(9,100.00)
91	AGENCY FUND								
1000	INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000	2000	0.00	144.00	144.00	0.00	(144.00)	0.00	0.00	(144.00)
91	AGENCY FUND	0.00	144.00	144.00	0.00	(144.00)	0.00	0.00	(144.00)
Grand Total:		0.00	1,627,566.90	7,697,838.64	0.00	(7,697,838.64)	97,982.82	162,325.25	(7,958,146.71)

MONTHLY BOARD VENDOR BILLS

Invoice Detail	Invoice Detail Description
Amount	
Checking Account ID 10 Fund Number 10	GENERAL FUND
AHLERS & COONEY PC \$	714.00 LAWYER
ALBIREO ENERGY \$	1,053.18 MAINTENANCE PARTS/REPAIR
AMAZON.COM SALES INC. \$	3,010.38 SUPPLIES/MATERIALS
AMIRA LEARNING INC. \$	6,775.00 SOFTWARE/TRAINING - Q-86908
BLAINE'S SERVICE LLC \$	8,205.39 VEHICLE REPAIR SERVICES
BMO MASTERCARD - TRANSPORTATION I \$	156.20 NON INSTRUCTION STAFF WORKSHOP/CONF REGI
BMO MASTERCARD \$	560.00 ELEM PRINCIPAL SUPPLIES
BMO MASTERCARD \$	881.98 MAINTENANCE BUILDING REPAIR SERVICES
BMO MASTERCARD \$	318.52 TAG SUPPLIES
BMO MASTERCARD \$	1,085.51 IGNITE SUPPLIES
BMO MASTERCARD \$	968.02 GENERAL SUPPLIES
BMO MASTERCARD \$	2,158.89 SUPPLIES/MATERIALS
BMO MASTERCARD \$	314.92 HS GUIDANCE TRAVEL
BMO MASTERCARD \$	544.58 HS BAND/MUSIC SUPPLIES
BMO MASTERCARD \$	496.10 HS PD GENERAL SUPPLIES
BMO MASTERCARD \$	108.28 EL PRINCIPAL SUPPLIES
BMO MASTERCARD \$	20.32 TRANSPORTATION SUPPLIES
BMO MASTERCARD \$	758.83 SUPPLIES/TRAVEL
BMO MASTERCARD \$	1,131.02 SUPPLIES
BMO MASTERCARD \$	2,345.94 TECH REPAIR & MAINTENANCE SUPPLIES
BMO MASTERCARD \$	1,290.55 SUPPLIES
BMO MASTERCARD \$	99.04 BUSINESS MANAGER SUPPLIES
CAPITAL SANITARY SUPPLY \$	1,730.23 BUILDINGS/GROUNDS CUSTODIAL SUPPLIES
CENEX FLEET FUELING \$	1,894.18 FUEL
CENTURYLINK \$	532.18 TELEPHONE
CITY OF SHENANDOAH \$	5,788.96 WATER-SEWER
CLARINDA CHAMBER \$	225.00 HS BAND STUDENT ENTRY & REGISTRATION FEE
COLUMN SOFTWARE PBC \$	567.50 BOARD NEWSPAPER ADVERTISING
CORNING RENTAL \$	245.00 MAINTENANCE RENTAL OF EQUIPMENT
DEPT OF EDUCATION \$	1,050.00 BUS INSPECTION SERVICES
DEVEREUX FOUNDATION, THE \$	5,412.00 SPED LVL III PURCHASE SERVICE
EGAN SUPPLY \$	740.40 BUILDINGS/GROUNDS CUSTODIAL SUPPLIES
ESPECIAL NEEDS LLC \$	2,628.87 OTHER EQUIPMENT
FACILISERV \$	1,590.00 MAINTENANCE BUILDING REPAIR SERVICES
FAREWAY STORES \$	214.26 HS GENERAL ED SUPPLIES
FLINN SCIENTIFIC \$	675.00 FOUNDATION GRANTS SUPPLIES
FREMONT COUNTY AUDITOR \$	1,241.91 ELECTION OR OTHER PROF SERVICES
GLASS GUY, THE \$	1,702.97 MAINTENANCE BUILDING REPAIR SERVICES
GLENWOOD CSD \$	6,390.47 PURCHASE EDUCATIONAL/L3 IND COSTS
GOBILDA \$	665.62 SUPPLIES
GRAINGER \$	3,907.09 BUILDINGS/GROUNDS CUSTODIAL SUPPLIES
GREEN HILLS AEA \$	31,703.70 AEA FLOWTHROUGH
HD SUPPLY \$	4,347.49 BUILDINGS/GROUNDS CUSTODIAL SUPPLIES
IOWA COMMUNICATIONS NETWORK \$	178.45 TELEPHONE
IOWA DEPARTMENT OF HUMAN SERVICES \$	16,393.57 MEDICAID DIRECT SERVICES
IOWA DEPARTMENT OF INSPECTIONS, \$	320.00 MAINTENANCE BUILDING REPAIR SERVICES
IOWA HIGH SCHOOL MUSIC ASSOCIATION \$	175.00 HS BAND STUDENT ENTRY & REGISTRATION FEE
IOWA WESTERN COMMUNITY COLLEGE \$	135,287.80 TUITION-COMMUNITY COLLEGES
JB PARTS & SUPPLY \$	270.66 MAINTENANCE PARTS
JOHN GOWING PLUMBING AND HEATING \$	1,242.55 MAINTENANCE PARTS/SERVICE
JOHNSON CONTROLS FIRE PROTECTION LP \$	2,126.49 MAINTENANCE BUILDING REPAIR SERVICES
JW PEPPER & SON \$	280.00 MUSIC
LAWN WORLD \$	4,253.00 MAINTENANCE LAWN CARE-CONTRACTED

MEDICAL ENTERPRISES	\$	1,000.00	PER DRIVER AMOUNT
MID-AMERICAN RESEARCH CHEMICAL	\$	2,047.36	BUILDINGS/GROUNDS CUSTODIAL SUPPLIES
MIDAMERICAN ENERGY	\$	13,405.62	UTILITIES-ELECTRICITY
MILLER BUILDING	\$	305.63	SUPPLIES
MILLS COUNTY AUDITOR	\$	17.43	ELECTION OR OTHER PROF SERVICES
MONTGOMERY COUNTY AUDITOR	\$	6.88	ELECTION OR OTHER PROF SERVICES
MUSTANG MARKETPLACE	\$	46.00	SUPPLIES
NUMOTION	\$	7,212.80	ELEM SPED LVL III IND COSTS SUPPLIES
O'REILLY AUTO	\$	111.92	MAINTENANCE/TRANSPORTATION SUPPLIES
PAPER TRAIL	\$	14.00	SUPPLIES
PLUNKETT'S PEST CONTROL	\$	210.33	MAINTENANCE PEST CONTROL CONTRACTED
REALITYWORKS	\$	2,422.96	SUPPLIES
RED OAK WELDING	\$	34.20	HS RENTAL OF EQUIPMENT
RELAYHUB LLC	\$	933.63	MEDICAID BILLING SERVICES
RIEMAN MUSIC DES MOINES	\$	233.42	MS BAND SUPPLIES
RIVERSIDE INSIGHTS	\$	874.25	TAG TESTING
ROCSTOP - FOOD	\$	300.00	SUPPLIES
ROCSTOP CARDTROL	\$	2,929.17	TRANSPORTATION DIESEL
ROLLING HILLS SALES & SERVICE	\$	168.34	MAINTENANCE SUPPLIES
SAPP BROS.	\$	350.00	TRANSPORTATION SUPPLIES
SCHOOL BUS SALES	\$	155.30	TRANSPORTATION REPAIR PARTS
SERENITY STUDIO	\$	33.00	SUPPLIES
SHENANDOAH MEDICAL CENTER	\$	176.00	BUS DRIVER PHYSICALS
SHENANDOAH ROTARY	\$	87.00	SUPERINTENDENT DUES
SHENANDOAH SANITATION	\$	1,980.25	MAINTENANCE GARBAGE COLLECTION
SHENANDOAH SCHOOL LUNCH	\$	323.05	MEALS
STEVENSON ELECTRIC	\$	175.00	MAINTENANCE BUILDING REPAIR SERVICES
SWIBA	\$	107.50	MS BAND SUPPLIES
SWIFT SERVICES LLC	\$	574.90	NETWORK SUPPORT INTERNET ACCESS
US CELLULAR	\$	481.02	NETWORK SUPPORT INTERNET ACCESS
VALERIE CROLL	\$	7.97	LOGAN PS GENERAL SUPPLIES
VERIZON WIRELESS	\$	373.09	TELEPHONE
WEST MUSIC	\$	1,075.38	HS BAND EQUIP GRANT EXPENSES
Fund Number 10	\$	304,950.40	
Checking Account ID 10	Fund Number 22		MANAGEMENT FUND
SU INSURANCE COMPANY	\$	50,842.50	BREAKDOWN INSURANCE
Fund Number 22	\$	50,842.50	
Checking Account ID 10	Fund Number 33		SAVE (SECURE AN ADVANCED VISION FOR ED.
AMAZON.COM SALES INC.	\$	246.99	FURNITURE & FIXTURES
ANDERSON PAINTING AND TREE SERVICE	\$	820.00	TREE SERVICE
BMO MASTERCARD	\$	6,203.86	MAINT. EQUIPMENT
CARL A. NELSON & CO	\$	2,071.22	CONSTRUCTION MANAGEMENT SERVICE
GRAINGER	\$	867.20	FURNITURE & FIXTURES
RASMUSSEN MECHANICAL SERVICES	\$	16,978.00	BUILDING IMPROVEMENT
Fund Number 33	\$	27,187.27	
Checking Account ID 10	Fund Number 36		PHYSICAL PLANT & EQUIPMENT
ACER SERVICE CORPORATION	\$	33,386.39	TECH RELATED SUPPLIES
AMAZON.COM SALES INC.	\$	1,210.84	COMPUTERS
AMERICAN TIME	\$	4,497.00	TECH RELATED SOFTWARE
BLUPOINTE DRS	\$	1,118.00	TECH RELATED SOFTWARE
BMO MASTERCARD	\$	17.09	STUDENT HOUSING PROJECT
CDW GOVERNMENT	\$	5,945.69	COMPUTERS
CITY OF SHENANDOAH	\$	57.84	STUDENT HOUSING PROJECT
CN FINANCING	\$	42,474.30	COMPUTERS
FES	\$	6,495.00	TECH RELATED SOFTWARE
KIDWELL INC.	\$	1,630.00	TECH RELATED SUPPLIES

MIDAMERICAN ENERGY	\$	71.68	STUDENT HOUSING PROJECT
MILLER BUILDING	\$	63.58	STUDENT HOUSING PROJECT
POWERSCHOOL GROUP LLC	\$	1,551.78	TECH RELATED SOFTWARE
SOUTHWEST IOWA PARKING LOT	\$	5,300.00	GROUPS IMPROVEMENT
VIVACITY TECH PBC	\$	1,875.00	COMPUTERS
WELLS FARGO FINANCIAL LEASING	\$	4,011.88	COPIER LEASE
Fund Number 36	\$	109,706.07	
Checking Account ID 10	Fund Number 61		SCHOOL NUTRITION FUND
BMO MASTERCARD	\$	1,343.50	SUPPLIES
FAREWAY STORES	\$	378.83	FOOD/SUPPLIES
HILAND DAIRY	\$	6,513.18	FOOD
HY-VEE	\$	209.50	FOOD/SUPPLIES
MARTIN BROS DIST	\$	28,819.57	FOOD/SUPPLIES
MEYER LABORATORY INC	\$	1,088.70	SUPPLIES
STEVEN WAINWRIGHT	\$	281.25	FOOD
Fund Number 61	\$	38,634.53	
Checking Account ID 10	Fund Number 62		CHILDCARE FUND
BMO MASTERCARD	\$	120.00	CHILDCARE PROGRAM GENERAL SUPPLIES
Fund Number 62	\$	120.00	
Checking Account ID 10	\$	531,440.77	
Checking Account ID 40	Fund Number 21		ACTIVITY FUND
4 SEASONS FUNDRAISING	\$	10,044.49	HS SUPPLIES/FFA
AARON WILLIAMS	\$	210.00	GENERAL ATHLETICS OFFICIAL
ABRAHAM LINCOLN HS	\$	125.00	ENTRY FEE TO ANOTHER SCHOOL
AMAZON.COM SALES INC.	\$	248.39	SUPPLIES/GENERAL ATHLETICS
BMO MASTERCARD	\$	567.80	TRAVEL
BMO MASTERCARD	\$	1,105.85	SUPPLIES
BMO MASTERCARD	\$	1,284.30	SUPPLIES/REGISTRATION
BMO MASTERCARD	\$	624.50	TRAVEL/FFA
BMO MASTERCARD	\$	1,780.56	HS DRAMA SUPPLIES
BMO MASTERCARD	\$	293.24	SUPPLIES/GENERAL ATHLETICS
BMO MASTERCARD	\$	78.57	SUPPLIES/STUDENT COUNCIL
BMO MASTERCARD	\$	930.45	SUPPLIES
BMO MASTERCARD	\$	2,402.64	MAY MENTORING ACTIVITY SUPPLIES
BMO MASTERCARD	\$	980.09	TRAVEL
BRIEN MCCREADY	\$	160.00	GENERAL ATHLETICS OFFICIAL
BSN SPORTS	\$	1,068.96	SUPPLIES/GENERAL ATHLETICS
CHRISTOPHER JOHNSON	\$	210.00	GENERAL ATHLETICS OFFICIAL
COUNTY LINE DESIGN	\$	1,420.00	HS SUPPLIES/FFA
DENNY HOWARD	\$	44.00	GENERAL ATHLETIC WORKERS
ELKS CLUB	\$	300.00	SUPPLIES/GENERAL ATHLETICS
FAREWAY STORES	\$	736.98	MUSTANG FIELD CONCESSION SUPPLIES
HOPE SQUAD, INC.	\$	3,000.00	SUPPLIES/HOPE SQUAD
IOWA FFA ASSOCIATION	\$	200.00	REGISTRATION/FFA
IOWA GIRLS HS ATHLETIC UNION	\$	50.00	SUPPLIES/SHEN GIRLS XC
IOWA HIGH SCHOOL ATHLETIC ASSN	\$	280.00	REGISTRATION/STUDENT COUNCIL
JKAY PHOTO AND DESIGNS	\$	360.00	HS SUPPLIES/FFA
JUSTIN MILLER	\$	210.00	GENERAL ATHLETICS OFFICIAL
LACY FOUTCH	\$	22.00	GENERAL ATHLETIC WORKERS
NICHOLAS ROBERTS	\$	88.00	MS GENERAL ATHLETIC WORKERS
NISHNA VALLEY CAFE	\$	1,020.00	SUPPLIES/SHEN VOLLEYBALL
OSBORN, CURTIS	\$	490.00	GENERAL ATHLETICS OFFICIAL
PAPER TRAIL	\$	220.00	HS DRAMA SUPPLIES
PETTY CASH/KAYLA MICHAELSON	\$	250.00	TRAVEL/SHEN SINGERS
PHILIP TURNER	\$	370.00	GENERAL ATHLETICS OFFICIAL
ROCSTOP - FOOD	\$	1,128.00	MUSTANG FIELD CONCESSION SUPPLIES
SHANE WIEGEL	\$	160.00	GENERAL ATHLETICS OFFICIAL

SHENANDOAH CSD	\$	3,899.13	EMPLOYEE ATHLETIC WORKERS
SHENANDOAH SCHOOL LUNCH	\$	45.80	SUPPLIES/SHEN WRESTLERS
SOUTHWEST VALLEY SCHOOL	\$	60.00	ENTRY FEE TO ANOTHER SCHOOL
STAGE PARTNERS	\$	375.13	SUPPLIES/SHS SPEECH CLUB
TIM BLUM	\$	160.00	GENERAL ATHLETICS OFFICIAL
TRENT TURNEY	\$	120.00	MS GENERAL ATHLETICS OFFICIAL
TROPHIES PLUS	\$	791.96	SUPPLIES
WHEY GOOD PROTEIN LLC	\$	790.00	SUPPLIES/GENERAL ATHLETICS
Fund Number 21	\$	38,479.68	
Checking Account ID 40			AGENCY FUND
SHENANDOAH CSD	\$	144.00	NURSES FUND SUPPLIES
Fund Number 91	\$	144.00	
Checking Account ID 40	\$	38,623.68	

**County of Page
Abstract of Votes**

We, the undersigned members of the Page County Board of Canvassers, hereby certify the following to be a true and correct abstract of the votes cast at the City-School Election held on Tuesday, November 4, 2025 for City of Shenandoah - School Director At-Large as shown by the county abstract returns.

City of Shenandoah - School Director At-Large

Jean L. Fichter	Received Eight Hundred and Thirty Two (832) votes
Adam Van Der Vliet	Received Seven Hundred and Fifty Three (753) votes
Clint Wooten	Received Seven Hundred and Eighty Four (784) votes
Scattering	Received Forty (40) votes

Total	Two Thousand Four Hundred and Nine (2,409) votes
--------------	---

We therefore declare:

Jean L. Fichter duly elected to the office of City of Shenandoah - School Director At-Large for the term of four years beginning Friday, January 2, 2026.

Adam Van Der Vliet duly elected to the office of City of Shenandoah - School Director At-Large for the term of four years beginning Friday, January 2, 2026.

Clint Wooten duly elected to the office of City of Shenandoah - School Director At-Large for the term of four years beginning Friday, January 2, 2026.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the Great Seal of Page County at Clarinda, Iowa this Tuesday, November 18, 2025.

Chairperson

Judy Clark
Brian Rogers
John Mahan

Members of
the Board of
Supervisors
and ex-officio
County Board

(SEAL)

Attest: *Kristina Wagoner*
County Auditor and Clerk of the Board of Supervisors

First Name	Last Name	Organization	Start Date	End Date	Name of Fundraiser	What specific funds will be used for	Percentage of profit	Population
Kayla	Shelton Torres	Varsity Basketball Cheerleading	1/22/2025	1/23/2026	Youth Cheer Camp	The funds will be used to buy new uniforms, warmups, poms, needed materials for posters, coaches conference, coaches membership fees, the cost of food for athletes/coaches at banquets.	50%	Students
Stacy	Resh	PTO Funds for Library	11/16/2025	12/5/2025	Computers for Education	books, library equipment, etc	approximately 30 -40 %	Other
Todd	McGinnis	Wrestling	12/19/2025	12/19/2025	Bank Iowa Pin and Nebel TD	Wrestling Camp	100	Local or Regional Businesses
Olivia	Plowman	MS Cheerleading	11/14/2025	12/20/2025	Bound MS Cheer Team Pom Fundraiser	16 pairs of poms for MS cheerleading, checked in and out by coach at beginning and end of season, will be used for many years	Unsure	Staff or General Public
Stephanie	Langner	FCCLA	12/8/2025	12/19/2025	Candy Cane Notes	general group funds/attendance at conferences	40%	Students

Out of State Travel

Date	Location	Grade Level/Class	Sponsor
1/31/2026	Midland University, Fremont, Nebraska	HS Girls Wrestling	Grant Staats

Office of Fremont County Assessor

Fremont County Courthouse

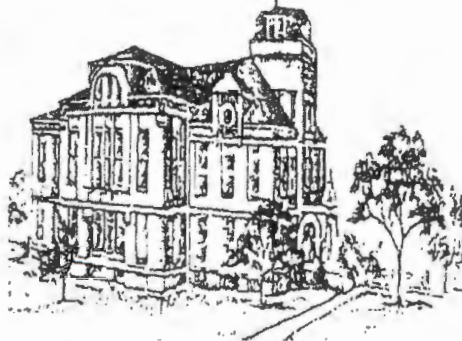
PO Box 760 Sidney IA 51652

Phone: (712)374-2631

Fax: (712)374-3202

E-mail: vkirkpatrick@co.fremont.ia.us

www.co.fremont.ia.us



Vicki Kirkpatrick, Assessor

Lisa Phillips, Deputy Assessor

Kari Bartholomew, Clerk

September 30, 2025

To All School Board
Presidents

RECEIVED

OCT 02 2025

SUPERINTENDENT
OF SCHOOLS

Dear Sir or Madam:

On your November or December agenda, please appoint a school board member to the Fremont County Conference Board. This person cannot be the Superintendent of the school. There also cannot be a pro-tem for this member.

There are usually two Conference Board meetings per year. The meetings will be in January and early February. These meetings are usually scheduled for 5:00 p.m. and last approximately one hour.

Please contact this office as soon as you know whom your representative will be.

Thank you very much.

Sincerely,

Kari Bartholomew
Clerk

5976 Shenandoah Comm School District

SBRC Application

The application is due by December 1. If the application is timely filed by December 1 but related board action is taken after December 1, the district may upload board minutes up to two days after board action is taken in December.

Request: Increased Enrollment Districts may request modified supplemental amount (MSA) (i.e. spending authority) for on-time funding (awarded in current year) if the certified enrollment count of the current year exceeded the certified enrollment count of the prior year.

Certified Enrollment Current Year FTE	Certified Enrollment Previous Year FTE	Certified Enrollment Increase FTE	DCPP Current Year	Maximum MSA Request Increase FTE x DCPP
1043.70	1060.10	0.00	7988.00	0.00

Request: Open Enrollment Out Current Year (CY) Open Enrollment Out (OEO) Not on Prior Year (PY) Headcount

Preliminary Eligible FTE	Certified Enrollment Increase FTE	Final Eligible FTE	PD	EIC	TLC	Current SCPP	(Final FTE x (PD + EIC + TLC + Current Year SCPP))
28.90	0.00	28.90	77.52	84.44	385.29	7988.00	246668.73

Enter Amount of Request: rounding down to the nearest whole dollar excluding \$, . 246668

Request: EL Instruction Beyond 5 Years

- Application description: Districts may request MSA for the costs of providing instructional services to English learner (EL) students being served beyond the five years of weightings.
- Eligible LEP Count: Line 1 = Eligible, Line 2 = EL FTE
- Test Level: Line 1 = ELPA, Line 2 = Test Level
- Weighting: Weighting
- DCPP: Line 1 = DCPP, Line 2 = Current Year
- Maximum MSA Request(Count x Weighting x DCPP): Line 1 = Maximum MSA Request, Line 2 = (FTE x Weighting x DCPP)

Eligible LEP Count	Test Level	Weighting	DCPP Current Year	Maximum MSA Request (Count x Weighting X DCPP)
1.00	Intermediate	0.21	7988.00	1677.48
0.00	Intensive	0.26		

Enter Amount of Request: rounding down to the nearest whole dollar excluding \$, . 1677

District Certifier Contact

Include the title and phone number of the district contact completing this report.

Name	Email	Title	Phone
William Barrett	barrettw@shenandoah.k12.ia.us	SBO	7122461581

Submit Your Application

By clicking Submit: We, the officials of this district, certify under penalty of perjury and pursuant to the laws of the State of Iowa that the data submitted on this SBRC Application are true, correct, complete and compliant with all applicable requirements of federal and state laws, rules, regulations, and instructions.

Certify Date:11/20/2025 2:30:54 PM

Upload Board Minutes

Upload a copy of the board minutes authorizing the request(s) to the SBRC for these purposes. Board minutes should reflect the reason for the request and the amount authorized. Specific resolution language was published in this year's October SBA. [SBA Link](#)

Board Minutes Date

No file chosen

Shenandoah Community School District
Information Technology Department

304 West Nishna Road
Shenandoah, IA 51601
712-542-1581

Copier Refresh Proposal

12/2/2025

OVERVIEW

We have had our current copiers for 5 years and it is time to update the technology to meet our needs.

Current Conditions

1. We have 4 color Multifunction copiers and 3 black and white Multifunction copiers
2. 2 printers
3. At the time there is need for another Multifunction machine in Logan for preschool
4. There is a need for a larger machine at the administration building.

GOALS

1. To get pricing options and delivery times from vendors via RFP
2. To have a Multifunction copier that will continue working with (Paper Cut) technology already in place.
3. To select machines easy to use for staff and that the IT department is comfortable supporting.

RFP requirement sent to vendors on back page

RFP requirements

2025 Copier RFP

Shenandoah Community School district is accepting bids for RFP on Copiers and printers. Required Specifications are listed below.

- 2 Black and white 42 PPM printer Counter top machine **Monthly average Page\impressions Volume 1,000**
- 3 Color Multifunction 80 ppm with staple\hole punch finisher **Monthly average Page\impressions Volume 20,000**
- 3 Black and White Multifunction 60ppm with staple\hole punch finisher **Monthly average Page\impressions Volume 30,000**
- 1 Color Multifunction 60 ppm with staple\hole punch finisher **Monthly average \impressions Volume 15,000**

Faxing on all Multifunction machines and standard Drawer configuration.

All above machines must have Papercut Software Continuation of current software in the lease. With Support to move from on prem to cloud hosted version

Required SLA on support

Tech must be on site within 12 hours/or next business morning for repairs from the time the ticket is placed M-F.

The company must provide a spare if the unit is going to be down for more than 3 days.

Must be 3 year lease With optional 2 1 year renewals

Supplies

Vendors must provide spare toner to be kept onsite for each model of machine

RFP Results are attached.

2 Vendors 4 options.

Bid Spreadsheet Attached

Information technology Recommendation

Our recommendation is that we choose the Kyocera option Select **Counsel/Visual Edge IT** based on cost and previous experience. The HP lower bid are inkjet devices and I would prefer to stay with Toner based machines. They can deliver new equipment 21 days from a signed order.

Vendor	Copier Manufacturer	Coping Technology	Monthly Copier Cost	BW Impression alot before overages	Color Impression alot before overages	Cost for alotment	Black overage printer	Black overage BW Copier	Black overage Color copier	Color overage Color copier	Papercut cost	lease Length	Delivery?install date	
Aceess Systems	Sharp	Laser/Toner	\$2,258.00	146000	81000	\$3,128.40	9 Cents	3.6 Cents	3.2 Cents	32 Cents		36 months	12/22/2025	
Aceess Systems	Richo	Laser/Toner	\$2,765.00	146000	81000	\$3,128.40	9 Cents	3.6 Cents	3.2 Cents	32 Cents		36 months	12/22/2025	
Visual Edge IT	HP	Inkjet	\$1,476.39	92593	0	\$0.00	4 Cents	4 Cents	4 Cents	25 Cents	\$195.90	36 months	21 days from signed contract	
Visual Edge IT	Kyocera	Laser/Toner	\$1,625.45	92593	0	\$0.00	4 Cents	4 Cents	4 Cents	25 Cents	\$195.90	36 months	21 days from signed contract	

SHENANDOAH COMMUNITY SCHOOL DISTRICT
K8 ROOF AND HVAC REPLACEMENT

Project Status Report #7

Reporting Period:

November 7, 2025, to December 4, 2025

Architect:

SVPA
1466 28th Street, Suite 200
West Des Moines, Iowa 50266

Engineer:

IMEG
2882 106th Street
Des Moines, Iowa 50322

Construction Manager:

Carl A. Nelson & Company
1815 Des Moines Avenue
Burlington, IA 52601

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Project Status Report1

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 Professional Services Pay Requests

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 Permits, Testing, and Inspections

Appendix D - Permits, Testing, and Inspections

 IMEG Punch List.....5

PROJECT STATUS REPORT

SHENANDOAH K8 – ROOF REPLACEMENT AND HVAC UPGRADE MONTH ENDING: DECEMBER 4, 2025

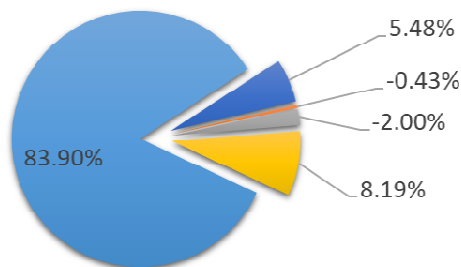
PROJECT BUDGET (NO CHANGE SINCE LAST MONTH)

The overall project budget, including hard costs, soft costs, and contingencies, is \$1,647,070. Construction contingency is included in the budget to cover undefined project costs. We will track the use of construction contingency throughout the project.

Construction Contingency	\$166,369.00
Used Contingency	\$19,661.05
Remaining Construction Contingency	\$146,707.95
Construction Contingency Used (Percent of Contingency)	11.8%
Construction Contingency Used Compared to Overall Construction Cost	1.6%
Overall Project Budget (04/07/2025)	\$1,647,070

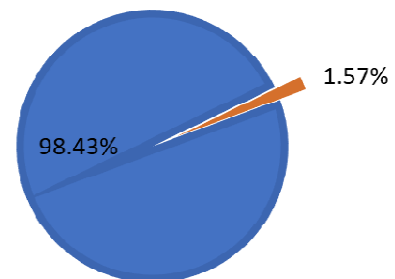
CONTINGENCY USE

- Changes with Betterment
- Changes without Betterment
- Unforeseen/Existing Conditions
- Owner Scope Changes



CONTINGENCY USE AS A % OF TOTAL CONSTRUCTION COST

- Project Construction Cost
- Total Construction Contingency Used



SCHEDULE/PROJECT MILESTONES

Roof Project – DONE

White Castle submitted a request to be paid for retainage at the October board meeting. State law requires the school to wait 30 days before payment. Some minor leaks still are being worked through. As soon as the leaks are addressed, it is acceptable to complete the final payment to White Castle.

HVAC Project

IMEG was on-site to review Rasmussen's punch list items on November 20. Four items remain to be completed.

1. Ports are still not accessible on valve - this will be addressed over winter break.
2. Cooling Tower leak was addressed on 12/3. Waiting to confirm this is resolved.
3. High water level sensor is still giving false alarms – subcontractor has been notified to fix it.
4. Building Automation System Controls - Record Documents and Operation and Maintenance Manual are in progress.

CONTRACTOR PAY REQUESTS

Below is the status of contractor billing. "Total Earned" includes the 5% retainage that will not be billed until the end of the job. Total Retainage Earned + Total Payments Requested = Total Earned.

Rasmussen cannot invoice retainage until the punch list is completed. See Project Milestones for the list of remaining items. Rasmussen's retainage value left to bill is \$37,996.30.

PROFESSIONAL SERVICES PAY REQUESTS

Below is a list of professional service providers and what has been billed to date. Retainage does not apply to professional services. The design services are now complete.

Professional Service	Company Name	Original Contract or Budget	Changes to Contract	Updated Contract w/ Changes	Nov-25	Total Requested	Total Remaining	% Complete
Asbestos Testing - Prebid	ATC (Atlas)	1,900.00	0.00	1,900.00		1,900.00	-	100%
HVAC Commissioning	DLR Group	18,100.00	0.00	18,100.00		-	18,100.00	0%
Preconstruction/Design	Carl A. Nelson & Company	85,700.00	4,200.00	89,900.00	196.24	89,900.00	0.00	100%
Preconstruction Reimbursables	Carl A. Nelson & Company	10,319.00	-9,541.24	777.76	0.00	777.76	-	100%
CM Construction Services	Carl A. Nelson & Company	115,764.00	1,062.89	116,826.89	1,201.94	149,556.08	(32,729.19)	128.0%
Totals		\$231,783.00	-\$4,278.35	\$227,504.65	\$1,398.18	\$242,133.84	-\$14,629.19	106%

OUTSTANDING SUBMITTALS SUMMARY

The collection of close-out submittals for Rasmussen is in progress. The only outstanding submittal is the Building Automation System Controls - Record Documents and Operation and Maintenance Manual.

PERMITS, TESTING, AND INSPECTIONS

Included in Appendix D are the open items from IMEG's punch list based on the engineer's review on 11/20/2025.

APPENDIX D

OBSERVERS: Kevin Parker
Dave Tilley

OBSERVATION DATE: August 21, 2025,
Updated December 4, 2025

RASMUSSEN SHENANDOAH PUNCHLIST

No.	Location	Date	Description	Date Closed	Contractor Response	CM/Engineer's Response	Engineers/ Owner's Acceptance
014	Mechanical Room	8/21/25	Valve and ports for new balancing valve installed on the heat pump supply line are not accessible. See Photos 3		12/4/2025 Contractor confirmed this will be resolved over Christmas	Ports are still not accessible on valve. Kevin Parker 11/20/2025	
026	Cooling Tower Yard	8/21/25	Cooling tower gasketing/sealant between wall panels and basin were leaking water. Located on the north side of the cooling tower. See Photos 6 and 7.	Review at Warranty Walk-thru	Leak should "self-seal" over time. Update: Manufacturer to review on 12/3	Cooling Tower is still leaking. Kevin Parker 11/20/2025 Contractor confirmed leak fixed on 12/4. Would like to confirmation from the Owner that this issue is resolved later this month.	Done?
	Cooling Tower Yard	9/23/25	Redo the high level sensor in the sump pit.			Wrong part. Reordering sensors on 9/22. Alex gets a high level alert whenever the cooling tower shuts off. Kevin Parker 11/20/2025	
	Paper Work	11/25/25	BAS Controls O&M Manual and Record Documents				
035	Mechanical Room	11/20/25	Existing panel schedules with new work require updated typed panel schedules.			Please provide photos showing work is complete. Reviewed on 12/4/2024, not done.	

Policy 104: Anti-Bullying/Harassment Policy

Status: DRAFT

Original Adopted Date: 12/17/2021 | Last Revised Date: 06/07/2023 | Last Reviewed Date: 06/07/2023

The Community School District is committed to providing all students, employees, and volunteers with a safe and civil school environment in which all members of the school community are treated with dignity and respect. Bullying and/or harassing behavior can seriously disrupt the ability of school employees to maintain a safe and civil environment, and the ability of students to learn and succeed.

Bullying and/or harassment of or by students, employees, and volunteers is against federal, state, and local policy and is not tolerated by the board.

Accordingly, school employees, volunteers, and students shall not engage in bullying or harassing behavior while on school property, while on school-owned or school-operated vehicles, while attending or participating in school-sponsored or sanctioned activities, and while away from school grounds if the conduct materially interferes with the orderly operation of the educational environment or is likely to do so.

Complaints may be filed with the superintendent or superintendent's designee pursuant to the regulation accompanying this policy. The superintendent is responsible for implementation of this policy and all accompanying procedures. Complaints will be investigated within a reasonable time frame. Within 24 hours of receiving a report that a student may have been the victim of conduct that constitutes bullying and/or harassment, the district will notify the parent or guardian of the student.

If as a result of viewing surveillance system data or based on a report from a school district employee, the district determines that a student has suffered bullying or harassment by another student enrolled in the district, a parent or guardian of the student may enroll the student in another attendance center within the district that offers classes at the student's grade level, subject to the requirements and limitations established in Iowa law related to this topic.

A school employee, volunteer, or student, or a student's parent or guardian who promptly, reasonably, and in good faith reports an incident of bullying or harassment, in compliance with the procedures in the regulation, to the appropriate school official designated by the school district, shall be immune from civil or criminal liability relating to such report and to participation in any administrative or judicial proceeding resulting from or relating to the report.

Individuals who knowingly file false bullying or harassment complaints and any person who gives false statements in an investigation may be subject to discipline by appropriate measures.

Retaliation Prohibited

Individuals who knowingly file false bullying or harassment complaints and any person who gives false statements in an investigation may be subject to discipline by appropriate measures.

Retaliation against any person because the person has filed a bullying or harassment complaint or assisted or participated in an investigation is prohibited.

Any student found to have violated or retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion. Any school employee found to have violated or retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. Any school volunteer found to have violated or retaliated in violation of this policy shall be subject to measures up to, and including, removal from service and exclusion from school grounds.

Definitions

For the purposes of this policy, the defined words shall have the following meaning:

- "Electronic" means any communication involving the transmission of information by wire, radio, optic cable, electromagnetic, or other similar means. "Electronic" includes but is not limited to communication via electronic mail, internet-based communications, pager service, cell phones, and electronic text messaging.
- "Harassment" and "bullying" mean any repeated and targeted or potentially repeated electronic, written, verbal, or physical act or other ongoing conduct toward an individual that based on any trait or characteristic of the individual which creates an objectively hostile school environment that meets one or more of the following conditions:
 1. Places the individual in reasonable fear of harm to the individual's person or property.
 2. Has a substantial detrimental effect on the individual's physical or mental health.
 3. Has the effect of substantially interfering with the individual's academic or career performance. Has the

effect of substantially interfering with the individual's ability to participate in or benefit from the services, activities, or privileges provided by a school.

- "Trait or characteristic of the individual" includes but is not limited to age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status.
- "Volunteer" means an individual who has regular, significant contact with students.

Publication of Policy

The board will annually publish this policy. The policy may be publicized by the following means:

- Inclusion in the student handbook,
- Inclusion in the employee handbook
- Inclusion in the registration materials
- Inclusion on the school or school district's web site,
- (other) _____

NOTE: This is a mandatory policy. School districts are required to collect and report data regarding instances of bullying and harassment as required by law.

NOTE: Some conduct that falls under a school's anti-bullying/anti-harassment policy also may trigger responsibilities under one or more of the federal and state antidiscrimination laws. By limiting the response to a specific application of its anti-bullying/anti-harassment disciplinary policy and the accompanying procedures, a school may fail to properly consider whether the alleged conduct also results in discriminatory bullying and/or harassment.

Legal Reference: 20 U.S.C. §§ 1221-1234i.
29 U.S.C. § 794.
42 U.S.C. §§ 2000d-2000d-7.
42 U.S.C. §§ 12101 2et. seq.
Iowa Code §§ 216.9; 279.82; 280.3; .28;
281 I.A.C. 12.3(11).
Morse v. Frederick, 551 U.S. 393 (2007)

I.C. Iowa Code

Iowa Code § 216.9

Description

[Unfair/Discriminatory Practices](#)

Iowa Code § 280.28

[Harassment and Bullying Prohibited](#)

Iowa Code § 280.3

[Education Program - Attendance Center Requirements](#)

Iowa Code § 279.82

[Intra-District Enrollment](#)

I.A.C. Iowa Administrative Code

281 I.A.C. 12.3

Description

[Administration](#)

U.S.C. - United States Code

20 U.S.C. §§ 1221

[Education - FERPA - General Provisions](#)

29 U.S.C. §§ 794

[Labor - Vocation Rehab Rights](#)

42 U.S.C. § 12101

[Public Health - Equal Opportunity - Disabilities](#)

42 U.S.C. § 2000d

[Public Health - Civil Rights - Federally Programs](#)

U.S. Supreme Court

551 U.S. 393

Description

[Morse v. Frederick \(2007\)](#)

Case Law

Morse v. Frederick

Description

551 U.S. 393 (2007)

Cross References

102

102-R(1)

102-E(1)

102-E(2)

102-E(3)

102-E(4)

102-E(5)

102-E(6)

401.01

402.03

404

404-R(1)

404-R(2)

604.11

605.06

605.06-R(1)

605.06-E(1)

605.06-E(2)

605.08

605.08-R(1)

713

713-R(1)

Description

[Equal Educational Opportunity](#)

[Equal Educational Opportunity - Grievance Procedure](#)

[Equal Educational Opportunity - Annual Notice of Nondiscrimination](#)

[Equal Educational Opportunity - Continuous Notice of Nondiscrimination](#)

[Equal Educational Opportunity - Notice of Section 504 Student and Parental Rights](#)

[Equal Educational Opportunity - Discrimination Complaint Form](#)

[Equal Educational Opportunity - Witness Disclosure Form](#)

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[Abuse of Students by School District Employees](#)

[Employee Conduct and Appearance](#)

[Employee Conduct and Appearance - Code of Professional Conduct and Ethics Regulation](#)

[Employee Conduct and Appearance - Code of Rights and Responsibilities Regulation](#)

[Appropriate Use of Online Learning Platforms](#)

[Internet - Appropriate Use](#)

[Internet - Appropriate Use - Regulation](#)

[Internet - Appropriate Use - Internet Access Permission Letter to Parents](#)

[Internet - Appropriate Use - Violation Notice](#)

[Artificial Intelligence in the Educational Environment](#)

[Artificial Intelligence in the Educational Environment - Regulation](#)

[Responsible Technology Use & Social Networking](#)

[Responsible Technology Use & Social Networking - Regulation](#)

Policy 211: Open Meetings

Status: DRAFT

Original Adopted Date: 03/08/2022 | **Last Reviewed Date:** 03/08/2022

A gathering of a majority of board members either in person or electronically in which deliberation of an issue within the scope of the board's policy making duties takes place is a board meeting. A gathering for the purpose of social or ministerial action will not constitute a board meeting when there is no discussion of policy or no intent to avoid the purpose of the open meetings law. Meetings of the board will be conducted in an open meeting unless a closed session is authorized by law or the meeting is exempt from the open meetings law.

Board members who are elected or appointed to office will, within ninety days of election or taking the oath of office, participate in an approved training course on Iowa's open meetings and public records laws. The training will comply with and be approved by the Iowa Public Information Board. After training is complete, the board secretary or their designee shall maintain record of the board members' certification of completion.

Legal Reference: Iowa Code §§ 21, 279.1-.2.

I.C. Iowa Code

Iowa Code § 21

Iowa Code § 279.1

Iowa Code § 279.2

Description

[Open Meetings](#)

[Directors - Powers and Duties - Organization-Student Improvement Oversight](#)

[Superintendent-Term](#)

Cross References

202.05

208

208-E(1)

210.04

210.08

210.08-E(1)

210.08-E(2)

212

212.01

Description

[Student School Board Representatives](#)

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[Ad Hoc Committees - Exhibit](#)

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[Board Meeting Agenda](#)

[Board Meeting Agenda - Example](#)

[Board Meeting Agenda - Example \(with closed session\)](#)

[Closed Sessions](#)

[Exempt Meetings](#)

Policy 501.09: Chronic Absenteeism and Truancy

Status: DRAFT

Original Adopted Date: 03/10/2022 | Last Revised Date: 12/17/2024 | Last Reviewed Date: 12/17/2024

The district believes that traditional, in-person school attendance leads to the greatest learning opportunities for students. Students who are present in school and engaged active learners take greater ownership over their educational outcomes. For this reason, it is the priority of the district to foster regular student attendance throughout the school year and reduce barriers to regular attendance for students in the district.

Chronic absenteeism/absences means any absence from school for more than ten percent of the [days or hours] in the [insert grading period the district uses] established by the district.

Truant/truancy means a child of compulsory attendance age who is absent from school for any reason for at least twenty percent of the [days or hours] in the [insert grading period the district uses].

Chronic absenteeism and truancy do not apply to the following students who:

- have completed the requirements for graduation in an accredited school or has obtained a high school equivalency diploma
- are excused for sufficient reason by any court of record or judge;
- are attending religious services or receiving qualifying religious instruction in accordance with relevant laws;
- are unable to attend school due to legitimate medical reasons;
- have an individualized education program that affects the student's attendance;
- have a plan under section 504 of the federal Rehabilitation Act, 29 U.S.C. §794, that affects the child's attendance;
- are attending a private college preparatory school accredited or probationally accredited;
- are excused under Iowa Code §299.22; and
- are exempt under Iowa Code §299.24;
- are a military applicant undergoing military entrance processing;
- are engaged in military service;
- are traveling to attend a funeral; or
- are traveling to attend a wedding.

Evidence may be shown in written or verbal communications with the building level administration. Reasonable travel time will be afforded for engaging in the exceptions listed above. Students are subject to disciplinary action for truancy including suspension and expulsion. It is within the discretion of the principal to determine, in light of the circumstances, whether a student may make up work missed because of truancy. Students receiving special education services will not be assigned to [supervised study hall, in-school suspension] unless the goals and objectives of the student's Individualized Education Program are capable of being met.

It is the responsibility of the superintendent, in conjunction with the designated school officials, to develop administrative regulations regarding this policy. The administrative regulations will indicate the disciplinary action to be taken for truancy.

This is a mandatory policy.

Legal Reference: 34 C.F.R. sec. 300
28 C.F.R. Pt. 35
Iowa Code §§ 294.4; 299.
281 I.A.C. 12.3(4).

I.C. Iowa Code

Iowa Code § 294.4

Iowa Code § 299

Description

[Teachers - Daily Register](#)

[Compulsory Education](#)

I.A.C. Iowa Administrative Code

281 I.A.C. 12.3

Description

[Administration](#)

C.F.R. - Code of Federal Regulations**Description**

28 C.F.R. 35

[Judicial - Disability - Nondiscrimination](#)

34 C.F.R. Pt. 300

[Education - Disabilities/Children/Assistance to States](#)

Policy 503.10: School Safety Assessment Team

Status: DRAFT

Original Adopted Date: Pending

Fostering the health and safety of students is critical to creating a strong educational environment where all students have the opportunity to learn. For this reason, the district has established a school safety assessment team to help assess, coordinate resources, and where appropriate, intervene for students who are experiencing or are at risk for an emotional disturbance or mental illness, or whose behavior may pose a threat to the safety of a student or students, employees, or the district community.

The school safety assessment team will be multidisciplinary and comprised of a combination of the following roles: a local law enforcement official, a mental health professional, a social services representative, and a school official. The school safety assessment team is authorized to share and request records from covered entities if the records are reasonably necessary to ensure the health and/or safety of students or others, and if the records are not sealed by a court order. Covered entities include criminal or juvenile justice agencies, cities, counties, or townships, state agencies, and service or support providers that contract with these entities. In addition to sharing information, the school safety assessment team may collaborate and coordinate efforts with other covered entities to best serve these students.

The district will also share with school safety assessment teams from other schools any information that is reasonably necessary to ensure the safety of students or others.

Note: *Districts are not required to create school safety assessment teams. This policy should be used if the district chooses to create one. The last line of a policy is a legal requirement for districts regardless of whether they create a school safety assessment team.*

Legal References:

20 U.S.C. § 1232g, 1415.
34 C.F.R. Pt. 99, 300, .610 *et seq.*
Iowa Code 29D.1; 280.36

Cross References:

506.01 Education Records Access

U.S.C. - United States Code

20 U.S.C. § 1232g

Description

[Education - FERPA](#)

C.F.R. - Code of Federal Regulations

34 C.F.R. Pt. 99

Description

[Education - Family Rights and Privacy](#)

Policy 507.01: Student Health and Immunization Certificates

Status: DRAFT

Original Adopted Date: 03/10/2022 | **Last Revised Date:** 06/20/2022 | **Last Reviewed Date:** 06/20/2022

Students desiring to participate in athletic activities or enrolling in kindergarten or first grade in the school district will have a physical examination by a licensed healthcare provider and provide proof of such an examination to the school district. A physical examination and proof of such an examination may be required by the administration for students in other grades enrolling for the first time in the school district.

A certificate of health stating the results of a physical examination and signed by the licensed healthcare provider is on file at the attendance center. Each student will submit an up-to-date certificate of health upon the request of the superintendent. Failure to provide this information may be grounds for disciplinary action.

Students enrolling for the first time in the school district will also submit a certificate of immunization against diphtheria, pertussis, tetanus, poliomyelitis, rubeola, rubella, and other immunizations required by law. The student may be admitted conditionally to the attendance center if the student has not yet completed the immunization process but is in the process of doing so. Failure to meet the immunization requirement will be grounds for suspension, expulsion or denial of admission. Upon recommendation of the Iowa Department of Education and Iowa Department of Public Health, students entering the district for the first time may be required to pass a TB test prior to admission. The district may conduct TB tests of current students.

Exemptions from the immunization requirement in this policy will be allowed only for medical or religious reasons recognized under the law. The student must provide a valid Iowa State Department of Health Certificate of Immunization Exemption to be exempt from this policy. The district will include information related to immunization requirements as well as exemption requirements in the district's registration documentation as well as on the district's website.

NOTE: Physical examinations are not required by law but are strongly recommended. Immunizations and the certificate of immunization are legal requirements.

Legal Reference: Iowa Code §§ 139A.8; 280.13.
281 I.A.C. 33.5.
641 I.A.C. 7.

I.C. Iowa Code

Iowa Code § 139A.8

Iowa Code § 280.13

Description

[Immunization of Children](#)

[Uniform School Requirements - Athletics](#)

I.A.C. Iowa Administrative Code

281 I.A.C. 33.5

641 I.A.C. 7

Description

[Homeless Children and Youth - Immunizations](#)

[Public Health - Immunizations](#)

Cross References

402.02

501.04

501.16

604.01

604.08

Description

[Child Abuse Reporting](#)

[Entrance - Admissions](#)

[Homeless Children and Youth](#)

[Private Instruction](#)

[Foreign Students](#)

705.1 PURCHASING – BIDDING

The board supports economic development in Iowa, particularly in the school district community. As permitted by law, purchasing preference will be given to Iowa goods and services from locally-owned businesses located within the school district or Iowa based companies if the cost and other considerations are relatively equal and meet the required specifications. However, when spending federal Child Nutrition Funds, geographical preference is allowed only for unprocessed agricultural food items as part of response evaluation. Other statutory purchasing preferences will be applied as provided by law, including goals with regard to procurement from certified targeted small businesses, minority-owned businesses, and female owned businesses.

Prior to August 15 of each year and after analyzing the school district's anticipated procurement level for the current fiscal year, the school board will set a goal of ten percent of the anticipated procurement level to be purchased from certified targeted small businesses. In determining the procurement level, the cost of utilities (heat, electricity, telephone and natural gas) and employees' costs will not be included. After the goal has been established, the superintendent will file the required Targeted Small Business Procurement form with the Department of Education by August 15.

By July 31 of each year, the superintendent will file a report with the Department of Education outlining purchases of goods and services from targeted small businesses for the previous fiscal year. The school board and superintendent will encourage targeted small businesses which are not certified with the Department of Inspections and Appeals to become certified targeted small businesses.

Goods and Services

The board shall enter into goods and services contract(s) as the board deems to be in the best interest of the school district. It shall be the responsibility of the superintendent to approve purchases, except those requiring board approval as described below or as provided by in law. The superintendent may coordinate and combine purchases with other governmental bodies to take advantage of volume price breaks. Joint purchases with other political subdivisions will be considered in the purchase of equipment, accessories or attachments with an estimated cost of \$50,000 or more.

Purchases for goods and services shall conform to the following:

- The superintendent shall have the authority to authorize purchases without prior board approval and without competitive requests for proposals, quotations, or bids for goods and services up to **\$15,000**.
- For goods and services costing at least **\$15,000** and up to **\$50,000**, the superintendent shall receive proposals, quotations, or bids for the goods and services to be purchased prior to board approval. The quotation process may be informal, and include written or unwritten quotations.
- For goods and services exceeding **\$50,000**, the competitive request for proposal (RFP) or competitive bid process shall be used and received prior to board approval. RFPs and bids are formal, written submissions via sealed process.

In the event that only one quotation or bid is submitted, the board may proceed if the quotation or bid meets the contract award specifications.

The contract award shall be based on the total cost considerations including, but not limited to the following:

- The cost of the goods and services being purchased;
- Availability of service and/or repair;
- The targeted small business procurement goal and other statutory purchasing preferences; and
- Other factors deemed relevant by the board.

The board may elect to exempt certain professional services contracts from the thresholds and procedures outlined above.

The thresholds and procedures related to purchases of goods and services do not apply to public improvement projects.

Public Improvements

The board shall enter into public improvement contract(s) as the board deems to be in the best interest of the school district. 'Public improvement' means "a building or construction work which is constructed under the control of a governmental entity and for which either of the following applies: (1) has been paid for in whole or in part with funds of the governmental entity, (2) a commitment has been made prior to construction by the governmental entity to pay for the building or construction work in whole or in part with funds of the governmental entity. This includes a building or improvement constructed or operated jointly with any public or private agency."

The district shall follow all requirements, timelines, and processes detailed in Iowa law related to public improvement projects. The thresholds regarding when competitive bidding or competitive quotations is required will be followed. Competitive bidding is required for public improvement contracts exceeding the minimum threshold stated in law. Competitive quotations are required for public improvement projects that exceed the minimum threshold amount stated in law, but do not exceed the minimum set for competitive bidding. The board shall approve competitive bids and competitive quotes. If the total cost of the public improvement does not warrant either competitive bidding or competitive quotations, the district may nevertheless proceed with either of these processes, if it so chooses.

The award of all contracts for the public improvement shall be awarded to the lowest responsive, responsible bidder. In the event of an emergency requiring repairs to a school district facility that exceed bidding and quotation thresholds, please refer to board policy 802.3 – Emergency Repairs.

The district shall comply with all federal and state laws and regulations required for procurement, including the selection and evaluation of contractors. The superintendent or designee is responsible for developing an administrative process to implement this policy, including, but not limited to, procedures related to suspension and debarment for transactions subject to those requirements.

Legal Reference: Iowa Code §§ 26; 28E; 72; 73; 73A; 285; 297; 301.
261 I.A.C. 54.
281 I.A.C. 43.25.

Cross Reference: 705 Expenditures
801.5 Site Acquisition
802 Maintenance, Operation and Management
802.3 Emergency Repairs
803 Selling and Leasing

Policy 802.02: Requests for Improvements

Status: DRAFT

Original Adopted Date: 03/10/2022 | Last Reviewed Date: 03/10/2022

Generally, except for emergency situations, requests for improvements or repairs are made to the superintendent by building principals and the head custodian. Requirements for requests outlined in the maintenance schedule will be followed.

Minor improvements, not exceeding a cost of \$ 15,000 , may be approved by the superintendent. Improvements exceeding \$ 15,000 must be approved by the board. Routine maintenance and repairs outlined in the maintenance schedule will be followed.

NOTE: The amount in the blanks should be consistent with the amounts in Policies 705.01 and 802.03.

Legal Reference: Iowa Code §§ 279.8; 280.3, .14.

I.C. Iowa Code

Iowa Code § 279.8
Iowa Code § 280.14
Iowa Code § 280.3

Description

[Directors - General Rules - Bonds of Employees](#)
[Uniform School Requirements - Administrators](#)
[Education Program - Attendance Center Requirements](#)

Cross References

802.01
802.03

Description

[Maintenance Schedule](#)
[Emergency Repairs](#)

802.3 EMERGENCY REPAIRS

In the event an emergency requiring repairs in excess of the state limit, to a school district facility are necessary to correct or control the situation and to prevent the closing of school, the provisions relating to bidding will not apply.

It is the responsibility of the superintendent to obtain certification from the area education agency administrator stating such repairs in excess of the state limit were necessary to prevent the closing of school.

It is the responsibility of the superintendent to notify the board as soon as possible considering the circumstances of the emergency.

Legal Reference: Iowa Code §§ 280.3, .14; 297.8.

Cross Reference: 705.1 Purchasing – Bidding
802 Maintenance, Operation and Management

Policy 804.02: District Emergency Operations Plans

Status: DRAFT

Original Adopted Date: 03/10/2022 | Last Revised Date: 03/25/2025 | Last Reviewed Date: 03/25/2025

The safety and security of the school community is paramount to the ~~sCommunity School d~~District. While there is no absolute guarantee of safety, it is the goal of the district to encourage and support a physically secure learning and working environment within its buildings. The district shall work in conjunction with community stakeholders including local emergency management coordinators and local law enforcement agencies to create emergency operations plans for all district buildings and school buildings where students are educated.

The superintendent *[or their designee]* shall be responsible for the development, review and implementation of the district emergency operations plan. The plan shall include procedures for transmitting alerts regarding emergency situations to school personnel, students, and employers for non-school employees whose presence is regularly required in the school building. The plan will also identify methods that a parent or guardian of a student may use to communicate with the student during an emergency situation. The emergency operations plan shall be updated and reviewed annually by the Board and shall address responses to natural disasters, active shooter scenarios and other emergencies as determined by the district. The emergency operations plans are confidential and shall not be subject to disclosure under Iowa Code Chapter 22. However, the district shall publish procedures for students, school personnel, parents, and family members to report possible safety threats on school grounds and at school activities.

The administration shall hold annual emergency operations drills at each district building covered by an emergency operations plan in accordance with law. The district shall determine which school personnel shall participate and whether local law enforcement and students participate in annual drills.

NOTE: This is not a mandatory policy, but all school districts are required to have emergency operations plans in place for their districts no later than June 30, 2019.

Legal Reference: Iowa Code 280.30

I.C. Iowa Code

Iowa Code § 280.30

Description

[Emergency Operations Plans](#)

Cross References

711.07

800

Description

[School Bus Safety Instruction](#)

[Objectives of Buildings & Sites](#)